

**BANGOR TOWNSHIP SCHOOLS
PLANNING MEETING
SEPTEMBER 14, 2009**

Members Present: Richard Kowalski, President; John Loop, Vice-President; Tim Allen, Secretary; Michael Bacigalupo, Trustee; Brian Tobin, Trustee; Melissa Kaczmarek, Trustee

Members Absent: Mark Seymour (personal business)

EXPRESSIONS/COMMUNICATIONS FROM THE PUBLIC: None.

ADDITIONS/CHANGES TO THE AGENDA: Mr. Tobin requested that a number of items be added to the regular agenda for approval. These items had been discussed earlier in the evening at a Building and Site Committee meeting and he will review them for the Board before approval.

Dr. Kerr added a Student Senate report to the agenda. The new student representative, Arsh Patel, was present to give a short report.

BOOK STUDY – RUBY PAYNE’S “A FRAMEWORK FOR UNDERSTANDING POVERTY”
Dr. Bishop compared Data Warehouse information pertaining to MEAP scores with the percentage of free/reduced lunch student numbers at the elementary level.

A breakout session took place with Dr. Bishop asking Board members to discuss in groups topics he had suggested taken from the book. They then held further discussion of the topics.

Dr. Kerr stated that the following three chapters of the book would be reviewed at the next planning meeting.

SCHOOL TRIP PRESENTATION – CMMS 8TH GRADE TO CHICAGO
Two members of the CMMS staff, Tracey Wilford and Dan Brandt, were present to answer any questions the Board might have regarding the trip.

Mr. Tobin asked how many students had attended last year and if the majority of those not going was due to financial circumstances. Mrs. Wilford said that about half of the eighth grade had attended, but due to various reasons that included behavior issues and some going on the Mackinaw Island trip as an alternative.

Other questions were asked, i.e., if extra funds were raised would more students be able to go and how many eighth grade free/reduced lunch students were there. Mr. Kowalski wanted to see what percentage of the free/reduced students did not go on the trip. Dr. Bishop stated that approximately 44% of the eighth grade students were free or reduced.

PRESENTATION OF THE 2008/09 ANNUAL REPORT
Dr. Kerr reviewed the contents and the new format of the annual report. She also congratulated Pat Maxim on a job well done in reformatting the project.

REPORTS
Board Members/Board Committees: Mr. Tobin report on a Building and Site Committee and which had met just prior to the meeting. Items discussed included the HRC demolition, bus needs, updates on summer projects, a storage facility behind the concession stand, RFP’s for a civil engineer and lockers at JGHS, a boiler update, and Edison roof.

The Athletic Committee discussed athletic passes for staff members and game volunteers. Mr. Kowalski asked that more information be gotten from other school districts regarding staff passes as issues have come up in the past about their use. Mr. Loop asked that data be gotten from when the district did give passes and what the difference has been regarding gate receipts.

Assistant Superintendent for Curriculum and Instruction: None.

Director of Finance and Operations: Ms. McCann will defer her report until next month.

Superintendent: None.

Student Senate Representative: Arsh Patel, the new Student Senate representative, reported that the Senate had funded a recycling project upon the request of Mr. Jurek. Recycling bins will be placed in every classroom.

CONSENT AGENDA

A motion was made by Tim Allen, supported by Michael Bacigalupo, to approve the Consent Agenda as follows:

- a. **Approval of Minutes:** August 13, 2009 (Planning Meeting); August 24, 2009 (Special Meeting and Regular Meeting); August 31, 2009 (Special Meeting)
- b. Approval of Civil Engineer RFP

Motion carried unanimously.

DISCUSSION ITEMS

Approval of 2008/09 Annual Report: A motion was made by Michael Bacigalupo, supported by Melissa Kaczmarek, to approve this report. Motion carried unanimously.

Recommendation to Approve CMMS 8th Grade Chicago Trip: A motion was made by Melissa Kaczmarek, supported by John Loop, to approve this recommendation. Motion carried unanimously.

Recommendation to Approve Fleis & Vandenbrink: A motion was made by Tim Allen, supported by Michael Bacigalupo, to approve Dr. Kerr's recommendation of Fleis and Vandenbrink as general contractor for construction of a storage building not to exceed \$40,000. Motion carried unanimously.

Mr. Kowalski asked if bids would be gotten on this project. Dr. Kerr explained that the actual amount is less than the policy regarding competitive bids.

Mr. Loop asked if all players had been consulted regarding where this building is to be placed, i.e., Jeff Hartt, etc. who uses the area where this facility is to be built.

Mr. Kowalski's concern was that somebody else living in the district does not get the opportunity to bid on this project. We want to make sure we give them the chance for competitive bidding.

Dr. Kerr said that she would do the RFP as written on the proposal and would like to keep Fleis separate because they have already contributed to this project.

Motion carried unanimously.

Recommendation to Approve JGHS Locker Project: Dr. Kerr stated the need to get the bid completed so that the funds could be encumbered by the bond deadline. The lockers will be installed next summer.

A motion was made by Melissa Kaczmarek, supported by Brian Tobin, to approve this recommendation. Motion carried unanimously.

Recommendation to Retain MacMillan and Associates for Boiler Work: A motion was made by Tim Allen, supported by Michael Bacigalupo, to approve MacMillan and Associates for the boiler project design team in the amount of \$7,800. Motion carried unanimously.

Recommendation to Approve RFP for the Edison Roof Project: A motion was made by Michael Bacigalupo, supported by Melissa Kaczmarek, to approve an RFP for this project. Motion carried unanimously.

OTHER ITEMS FOR
DISCUSSION

Mr. Kowalski asked for explanation on bus replacement needs. Mr. Tobin stated that the district was good for this year, but will need to consider purchasing the lease buses that are up next year. The letter and bus conditions were reviewed by Dr. Kerr.

Dr. Kerr stated that there will be a special meeting of the Building and Site Committee scheduled when the information regarding the civil engineer is available.

EXPRESSIONS FROM THE
PUBLIC

None.

ADJOURNMENT

The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Tim Allen, Secretary